

*** CAREER OPPORTUNITY ***



UNITED STATES DISTRICT COURT EASTERN DISTRICT OF ARKANSAS

Position Title:	Temporary Social Security Law Clerk
Location:	Little Rock Office - Announcement # 05-J04
Closing Date:	February 28, 2005
Starting Salary/Range:	Equivalent to JSP 11 (50,541)
Tour of Duty:	Full-time temporary. This position is approved through September 30, 2005, and may be extended at that time, depending on funding.

Position Overview: The Social Security Law Clerk will work under the supervision of a United States Magistrate Judge. Responsibilities of this position are to provide legal advice and assistance to the Court in connection with social security appeals, including: reviewing all documents forwarded from administrative law judges, reviewing briefs submitted in support of the appeal, drafting orders and other duties as assigned.

Qualifications: To qualify, a person must be a law school graduate (or merely awaiting conferment of degree, with certification of the completion of all law school studies and requirements) and standing within the upper third of the class from a law school on the approved list of the American Bar Association or that of the Association of American Law Schools; or experience on the editorial board of a law review of such a school; or graduation from a law school on the approved list of the American Bar Association or that of the Association of American Law Schools with an LLM degree

To apply, submit college and law school transcript, writing sample, and resume, including education, experience, and references to:

**Clerk, United States District Court, 05-J04
600 West Capitol, Suite 402
Little Rock, AR 72201-3325**

Only the most qualified applicants will be interviewed. This position is subject to mandatory EFT participation for payment of net pay.

**** The Court is an Equal Opportunity Employer ****

Date January 19, 2005

Announcement # 05-J04